

55 Glenlake Parkway NE  
Atlanta, GA 30328



May 6, 2016

Dear Authorized Shipping Outlet,

Effective June 6, 2016\*, UPS is changing the measurement that determines whether the UPS Additional Handling charge will be applied to UPS® Ground services packages in the U.S.

Any package with the longest side exceeding 48 inches, instead of 60 inches, will be assessed the fee.\*\* The Additional Handling fee of \$10.50 remains the same. The change does not impact UPS Air or International shipments. This change is being implemented due to the additional handling required for these types of packages in the UPS network.

For additional information, visit [ups.com/rates](http://ups.com/rates). The updated *2016 UPS Rate and Service Guide* will be available to download on June 6, 2016.

We appreciate the business you entrust to UPS and we look forward to continuing to provide you with great solutions at competitive prices.

Sincerely,

A handwritten signature in black ink, appearing to read "JAG", written over a white background.

Joseph A. Guerrisi  
UPS Vice President  
U.S. Products and Channels

\* The impact of these changes on your shipping costs will vary according to your shipping characteristics and the terms of your UPS agreement. For additional information and to review these new rates, visit [ups.com/rates](http://ups.com/rates).

\*\* The rule that the Additional Handling charge will apply where a package's second longest side exceeds 30 inches in length is not changing.